

**MINUTES
BUDGET MEETING
October 17, 2017 7:00 PM**

**GREENE MILL PRESERVE
Greene Mill Preserve Clubhouse
41074 Solti Way
Leesburg, Virginia 20175**

BOARD ATTENDEES

Joe Payne – President
Jeremy Baker – Vice President
Randy Duncan – Vice President
Kerry Oldfield – Treasurer
Katie Kutch – Secretary

OTHER ATTENDEES

Susan Miller – Sentry Management Inc.

CALL TO ORDER

Mr. Payne called to order the October 17, 2017 Greene Mill Preserve Budget meeting at 7:02 p.m. Approve agenda as written.

OPEN FORUM

The following items were brought up during Open Forum:

- Tennis Court
- Parking next to Basketball Court
- Motion Light on Parking Lot next to Basketball Court

BUDGET

- Clubhouse Usage Fees 4180 – Conservative with money, change from \$2445 to \$1000. This has been a good year for clubhouse rentals and this is not guaranteed for 2018.
- Interest Allocated to Reserves 4350 – Update from \$3747 to \$4000 until Reserve Study is complete and look to update for 2019.
- Plumbing Repairs 5060 – Change pool backflow to under pool since this will be a part of the budget each year.
- Electrical Repairs 5080 – Lower price and account for all lighting in common areas under line item 6361.
- HVAC Repairs 5156 – Change to contract.
- Janitorial Cleaning 5209 – What should we budget?
- Janitorial Supplies 5210 – Should have gone to Janitorial Supplies.
- Lake Waterway Maintenance 6340 – Increase to \$4000, bid for Aquatic Environment Consultants

- Picnic/Playground 6507 – Increase to \$3000
- Gutters 6939 – Decrease to \$200
- Security Service Allocation 6940 – Take out of Budget
- Chemicals and Supplies 7060 – Change to \$700
- Additions
 - Back Signage off Watson Road
 - Research Reserve or Capital Expense
 - \$10,000
 - Yea – Joe Payne, Jeremy Baker, Randy Duncan and Kerry Oldfield
 - Nay – Katie Kutch
 - Uplighting
 - \$6000 per previous allocation

NEXT MEETING DATE

The Annual Meeting will be on December 5, 2017.

ADJOURNMENT

The meeting was adjourned at 8:30 PM and to an Executive Session that began at 9:04 PM. Executive Session 9:08 PM. The Executive Session was adjourned at 9:28 PM.

Respectively submitted by,



Katie Kutch
Secretary of the Board of Directors

DATE APPROVED: Non-Quarterly Meeting